

**8 Health and Safety daily classroom checks in 8 Minutes**

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| **SITE:** | **WEEK OF:** | **TEACHER/SITE STAFF:** | **MON.** | **TUE.** | **WED.** | **THUR.** | **FRI.** |
| **1.** All **Electrical Outlets** are covered. | | |  |  |  |  |  |
| **2.** All **door alarms** are on and in good working order. | | |  |  |  |  |  |
| **3.** Cleaning & Sanitation checklist is complete and all cleaning and sanitization products are put in a secure location. | | |  |  |  |  |  |
| **4.** All rooms have been scanned for **items not** **belonging** in the children’s space, such as sun tan lotion in a cubby | | |  |  |  |  |  |
| **5.** The spaces in classrooms, hallways, and other areas are clear, clean & free of objects including trip hazards, fall hazards, piles / clutter, etc. | | |  |  |  |  |  |
| **6.** All **cabinets** are **secured** and **locked**. | | |  |  |  |  |  |
| **7.** Staff has checked for families that need to sign the sign out sheet from the day before. | | |  |  |  |  |  |
| **8.** Playground safety checklist is complete. | | |  |  |  |  |  |